

Central District Health Board of Health Meeting
707 N Armstrong Place, Boise, Idaho
Friday, February 21, 2020 | 8:30 a.m. to 11:30 a.m.
Conference Call: 1-855-291-0679 | Meeting #8502 | Attendee Code #1234

Board of Health Members

Betty Ann Nettleton, RN, Chair
Rep. Megan Blanksma, Vice Chair
Comr. Elt Hasbrouck, Trustee (Absent)

Ted Epperly, MD
Comr. Diana Lachiondo
Comr. Ryan Stirm

Jane Young, DN

Guest

Melinda Smyser

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Bonnie Spencer
Kris Spain

Rob Howarth
Kimberly Link
Josie Graham
Sadie Baratta

Mike Reno
Michele Hanrahan
Bailey Peterson

Call Board of Health Meeting to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Central District Health (CDH) Board of Health meeting to order at 8:36 a.m.

Approve Board of Health Minutes for December 13, 2019 – Betty Ann Nettleton

The December 13, 2019 Board of Health minutes stand approved as distributed.

Novel Coronavirus – Kimberly Link

Kimberly Link, Epidemiology Manager, presented facts about what Novel Coronavirus (COVID-19) is and what is being done locally to respond if needed in our district.

FY-2020 Financial Report – Bonnie Spencer

The FY-2020 Budget to Actual for January 2020 report reflects that we are 58% through this budget fiscal year. Total revenues are at 55% of the budget, excluding reserve funding. Fees are at 71%, contracts are at 53%, and county contributions are at 40%. Total expenditures are at 56%. Personnel costs are at 52%. Operating costs are at 64%, and capital costs are at 68%. The FY-2020 Cash Balance Statement and Reserve Report at the end of January reflect a total cash balance of \$3,343,817; the reserve fund designations are \$1,829,008 with the undesignated cash balance of \$1,514,810.

Legislation Update – Russ Duke

Representative Megan Blanksma provided an update on the following legislation:

- HB 409: Regarding tax freeze/cap, discussions are still on the table.

- Parents as Teachers Legislation: State plan amendment will incorporate Parents as Teachers without additional legislation.
- District Boards' Authority: No bill will be presented to amend State Code regarding the authority of local boards of health to set district director salary and compensation at this time.
- Additional Legislation on the Horizon: Medicaid Funding Formula and Vaping Bill.

FY 2020 Budget Revision and Reserve Fund Designation – Bonnie Spencer

Bonnie reviewed the proposed FY 2020 Budget Revision and the Reserve Fund Designation.

Motion: Dr. Ted Epperly made a motion to approve the proposed FY 2020 Budget Revision and proposed Reserve Fund Designation as presented; seconded Commissioner Diana Lachiondo. No further discussion; motion carried.

Land Development – Rob Howarth

As stated at the December Board meeting, we shared the challenges we have with Extended Treatment Package Systems (ETPS), with us having around 400 installed in our district. We have since met with the Director of DEQ and his team to work on a plan. Rob shared steps to address the issues moving forward. Discussion took place regarding our In Home Childcare Policy that provides an exception to Idaho Administrative Code regarding when a homeowner is required to upgrade their sewage system. The Board is in support to continue using this policy.

Sex Ed Opt In Legislation – Josie Graham

Josie Graham shared that schools have local control regarding sex education and how they communicate with parents. CDH and the Board of Health supports the opt out approach and believes if the law would change it would have a negative impact on those who really need to hear the message.

CDH Strategic Plan for 2020-2023 – Russ Duke

Russ presented the new proposed Strategic Plan, which includes the recommendation from the Board provided at our December meeting.

Motion: Dr. Ted Epperly made the motion to approve the proposed Central District Health Strategic Plan as presented. Seconded by Dr. Jane Young; no further discussion; motion carried.

Facility Use Policy (DOL and DHW) – Russ Duke

Both the Department of Labor and the Department of Health and Welfare have approached CDH regarding leasing space in our Mountain Home and McCall offices. We have a Facility Use Policy that provides a lower rate for government and non-profit entities that the Board approved in 2016. After reviewing the policy and discussing leasing opportunities, the Board supported moving forward with potentially leasing space if available.

Motion: Dr. Ted Epperly made a motion to move forward with potentially leasing available space to the Department of Labor and Department of Health and Welfare, checking current rates to ensure our costs are covered, adjusting if needed, and to include a renegotiation date for fair market lease rates in the agreement. Seconded by Commissioner Diana Lachiondo; no further discussion; motion carried.

Executive Council Update – Russ Duke

Three Executive Council meetings have taken place since our December Board meeting. The main discussions have been around:

- District Director Bill: To clarify that local boards of health have the authority to determine the salaries of their District Directors.
- Home Visitation Bill: Medicaid reimbursement for home visitation will make home visiting more sustainable and allow all counties to be served.

Financial Audit – Bonnie Spencer

As per the Board's request, Bonnie shared quotes from three local accounting firms that ranged from \$17,000 to \$36,500 to do a biennial audit, noting they charge for actual time. With Zwart John & Associates, PLLC. quoting an estimated cost of \$17,000, the Board asked Bonnie to move forward with firming up the quotes and completing reference checks.

Motion: Dr. Ted Epperly made a motion that we continue to further explore using Zwart's firm with appropriate due diligence and confirmation from the Legislative Council, and if it all checks out that we move forward. Second by Dr. Jane Young; no further discussion; motion carried.

Director's Report – Russ Duke

Budget Hearing: In March, the Board will provide direction for the proposed budget. In April, the Board will approve a proposed budget that will be presented to the counties. On May 15, the Budget Hearing will be held in Valley County. After reviewing the cost of two venues, we will move forward with confirming with Ashley Inn for the location.

General State Appropriation Presentation: Russ presented the budget to JFAC this year on behalf of all seven public health districts.

WICHHC Proposal: Russ requested \$105,400 from JFAC to support WICHHC, receiving approval for the full amount.

Home Visitation: Last year the seven health districts received \$1.6M of pass-through money from the Department of Health & Welfare based on formula for home visitation services. This year the Governor recommended \$1M to DHW to be passed through to the districts.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 12:11 p.m. Next meeting will be held on Friday, March 20, 2020, in Boise.

Attest:



Betty Ann Nettleton
Board Chair



Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on March 20, 2020.